

Dal-Metro Student Scholarship Guidelines

Applicant Overview

Student Eligibility

All applicants must have **Special Education Eligibility** and need to be a senior planning to attend a college, vocational school, or trade school in the Fall of 2019.

Application Process

The following items will be required for the application process:

1. Applicant Application Letter

This letter is an important part of the application process; so please give careful thought and consideration to your response. Applicant letter must include:

- Name
- Address
- City/State/Zip
- Phone #
- E-mail address (yours or your parent's)
- Educational plans
- Career plans and aspirations
- Planned use for scholarship funds

2. Proof of Special Education eligibility needs to be included with your application package and needs to be from a Special Education teacher, case manager, or school counselor. It must also be on school letterhead with appropriate contact information.

3. Reference letters

Please provide two (2) reference letters. The letter must include name, email address and phone number where the reference can be contacted. References may come from the following sources **and may not include a family member.**

- Teacher
- Counselor
- School Official
- Miscellaneous

4. Applicant Educational and Extra-curricular Information: (This information may be included in your letter or in a separate document.)

Educational Information

- Most recent transcript **(Fall 2018)**

- Please include information on any additional scholastic achievement or awards and scholarships you have received.

Extra-curricular Information

- Summary of Extra-curricular activities
- Non-academic achievements
- Hobbies and community service

Applications Accepted

- Applications will be accepted from February 15, 2019 through April 1, 2019.

Date of Award

- Winner(s) will be notified by letter or e-mail, and will be invited to attend the Dal-Metro Spring meeting to accept their award. **Proof of acceptance will need to be provided to the chapter treasurer before awarding of any monies.**

Completed Application Package

- Your completed application package must be **postmarked** no later than April 1, 2019. **The application package needs to include all of the required information. Please do not mail until all is complete.**
- Please forward your completed application package in its **entirety** to the following:

Ms. Georgene Moon
Attention: Dal-Metro Scholarship Application
4216 Blackwillow Dr.
Mesquite, Tx. 75150

Questions regarding the Dal-Metro Scholarship may be directed to:

Georgene Moon
Msmoon305@sbcglobal.net

NOTE: Subject line should be; “Dal-Metro Scholarship Questions”